

The Link Family and Community Centre

The Link Family and Community Centre
Lamont Building
10 West Street
Newtownards
Northern Ireland
BT23 4EN

Response form

- Please send me further details.
- Please add me to your mailing list.
- I would like to make a donation towards the vital work of The Link.
- £50 £100 £200 £300
- £500 £1000 £1500 Other _____

To make a donation you can either **send us a cheque or set up a standing order** with your bank (the standing order form is on the next page).

Please make cheques payable to The Link Family and Community Centre.

Please note:

- If you are a UK tax payer, then please complete the **gift aid form** on the last page. The Link can then claim back approximately **28p for every £1** that you give.
- Completed forms should be sent to the address at the top of the page.
- If you fill in your address details below, then we will take this an indication that you want to be added to our mailing list. If you **don't** want to be added to this list, please **do not fill in your details below** (you still need to complete the standing order / gift aid forms if these apply to you – but we will not add your address to our mailing list).

Name: _____

Address: _____

Postcode: _____

Telephone: _____

Email: _____

Standing order mandate



Please complete this form and send it back to us NOT your bank

Please complete in BLOCK CAPITALS

Your bank details

To (name of bank):.....

Full address:.....
.....

Post code:.....

Your account details

Account name:.....
(i.e. your name as it appears on your account)

Account number:..... Sort code:.....

Your daytime telephone number:.....

Please set up the following standing order and debit my/our account accordingly until further notice:

Amount of payment: _____

Date of first payment: ____ / ____ / ____ (today's date – dd/mm/yy)

Frequency of payment (delete as appropriate): Monthly / Quarterly / Annually

Paid to 'The Link Family and Community Centre' at Alliance and Leicester Commercial Bank Plc, Bootle, Merseyside, GIR 0AA

For office use

Sort Code: Account Number:

Confirmation

Signature(s):.....

Date:

Please return this form to: The Link Family and Community Centre, 10 West Street, Newtownards, BT23 4EN

For office use

Note to bank. Please quote the following reference when sending payments:

Gift Aid Declaration Form



Your Name:	Postcode:
Address:	
<i>I want the Link to treat (please tick appropriate box)</i>	
<input type="checkbox"/> all donations I have made since 6 April 2000 and all donations I make from the date of this declaration, until I notify you otherwise, as Gift Aid donations.	
<input type="checkbox"/> all donations I make from the date of this declaration, until I notify you otherwise as Gift Aid donations.	
Signature	Date

1. You must pay an amount of income tax and/or capital gains tax at least equal to the tax year (currently 28 pence for each £1 you give).
2. You can cancel your declaration at any time by notifying The Link in writing.
3. Remember to notify us if your circumstances change and you no longer pay an amount of income tax or capital gains tax equal to the tax we reclaim on your donations.
4. If you pay tax at the higher rate you can claim further relief in your Self Assessment tax return.
5. If you are unsure whether your donations qualify for Gift Aid tax relief please ask us for further information. Or ask your local tax office for leaflet IR65.
6. If you change your name or address while this declaration is still in force please tell us.

The Link Family and Community Centre, 10 West Street, Newtownards Co Down BT23 4EN

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